



# PREESALL TOWN COUNCIL

18 October 2019

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's Personnel Committee on Friday 18 October 2019 at **6.00pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

A handwritten signature in blue ink, appearing to read 'A. May', is placed over a light blue rectangular background.

**Alison May**  
Clerk to the Council

## A G E N D A

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
- 3 Minutes of the last meeting**  
Councillors are asked to approve as a correct record the minutes of the meeting held on 7 October 2019 (**enclosed**).
- 4 Public participation**  
The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.
- 5 Exclusion of the press and public**  
Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the council may resolve to exclude the press and public to discuss staffing matters.
- 6 Date of next meeting.**